

RESOLUTION TO AMEND 2024 BUDGET

COMES NOW, Nathan Melchior, the President of the Lincoln Station Metropolitan District (the “District”), and certifies that at a regular meeting of the Board of Directors of the District held, Monday, the 11th day of November, 2024, at 11:00 A.M., via video conference at: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmE3ZmNmOWUtOTcyYy00OTFhLThjMTctMjdhODZiMTAzOWM2%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d, and via telephone conference at Dial In: 1-720-547-5281; Phone Conference ID: 397 082 301#, the following Resolution was adopted by affirmative vote of a majority of the Board of Directors, to-wit:

WHEREAS, the Board of Directors of the District appropriated funds for the fiscal year 2024 as follows:

Debt Service Fund	\$ 992,000
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and;

WHEREAS, the necessity has arisen for additional expenditures and transfers by the District due to additional costs which could not have been reasonably anticipated at the time of adoption of the budget, requiring the expenditure of funds in excess of those appropriated for the fiscal year 2024; and

WHEREAS, funds are available for such an expenditure and transfer from surplus revenue funds of the District; and

WHEREAS, due and proper notice was published on October 31, 2024 in the *Douglas County News-Press*, indicating (i) the date and time of the hearing at which the adoption of the proposed 2024 budget amendment will be considered; (ii) that the proposed budget amendment is available for inspection by the public at a designated place; and (iii) that any interested persons may file any objections to the proposed budget amendment at any time prior to the final adoption of the budget by the District, as shown on the publisher’s Affidavit of Publication attached hereto as Exhibit A and incorporated herein by this reference; and

WHEREAS, the proposed budget amendment was open for inspection by the public at a designated place; and

WHEREAS, a public hearing was held on Monday, November 11, 2024 and interested persons were given the opportunity to file or register any objections to said proposed budget amendment and any such objections were considered by the Board of Directors; and

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the District shall and hereby does amend the budget for the fiscal year 2024 as follows:

Debt Service Fund \$ 15,299,999

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the Debt Service Fund for the purpose stated, and that any ending fund balances shall be reserved for purposes of Article X, Section 20 of the Colorado Constitution.

Whereupon, a motion was made by Director Melchior and seconded by Director Bayens, and upon a unanimous vote this Resolution was approved by the Board of Directors.

APPROVED AND ADOPTED THIS 11TH DAY OF NOVEMBER, 2024.

LINCOLN STATION METROPOLITAN DISTRICT

Signed by:

Nate Melchior

3ACEDC769E4A496...

By: Nathan Melchior, President

ATTEST:

Signed by:

Jeremy Bayens

9F35506F44F3403...

By: Jeremy Bayens, Treasurer/Secretary

**LINCOLN STATION METROPOLITAN DISTRICT
DEBT SERVICE FUND
2024 AMENDED BUDGET**

	ORIGINAL 2024	AMENDED 2024
BEGINNING FUND BALANCES	\$ 64,951	\$ 7,053,255
REVENUES		
Property taxes	914,892	914,892
Specific ownership taxes	82,340	82,340
Interest Income	3,000	14,000
Loan issuance proceeds	-	11,475,000
Total revenues	1,000,232	12,486,232
TRANSFERS IN		
	-	-
Total funds available	1,065,183	19,539,487
EXPENDITURES		
General and administrative		
County Treasurer's Fee	12,152	20,638
Paying agent fees	5,000	5,000
Contingency	3,965	91,422
Debt Service		
Bond Interest - Series 2006	-	-
Bond Interest - Series 2014A	-	-
Bond Interest - Series 2014B	-	-
Loan Interest - Series 2023A-1	313,245	313,245
Loan Interest - Series 2023A-2	469,638	469,638
Bond Principal- Series 2014A	-	-
Bond Principal- Series 2014B	-	-
Loan Principal - Series 2023A - 1	101,000	101,000
Loan Principal - Series 2023A - 2	87,000	87,000
Cost of Issuance	-	396,546
Refunding escrow	-	13,815,510
Total expenditures	992,000	15,299,999
TRANSFERS OUT		
	-	-
Total expenditures and transfers out requiring appropriation	992,000	15,299,999
-		
ENDING FUND BALANCES	\$ 73,183	\$ 4,239,488
REFUNDING ESCROW 2014	\$ -	\$ -
2023 BOND FUNDS	-	-
COST OF ISSUANCE FUND	-	-
TOTAL RESERVE	\$ -	\$ -

EXHIBIT A

Notice of Regular Meeting
Affidavit
Notice as to Proposed 2024 Budget Amendment

LINCOLN STATION METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.LincolnStationMD.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 11, 2024
TIME: 11:00 a.m.
LOCATION: Via Microsoft Teams
ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmE3ZmNmOWUtOTcyYy00OTFhLThjMTctMjdhdODZiMTAzOWM2%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

To attend via telephone, dial 720-547-5281 and enter:
Phone Conference ID: 397 082 301#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Nathan Melchior	President	May 2025
Jeremy Bayens	Secretary/Treasurer	May 2025
Natalie L. Dustman	Assistant Secretary	May 2027
James R. Francescon	Assistant Secretary	May 2025
VACANT	TBD	May 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices, designate 24-hour posting location.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Consider approval of Statements of Work for accounting and management services for 2025 with CliftonLarsonAllen LLP under the Master Services Agreement (enclosures).
- F. Review and consider approval of 2025 rates for legal services with Icenogle Seaver Pogue, P.C. (enclosure).
- G. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule, if any (enclosure).
- H. Review and consider approval of workers' compensation coverage for 2025 (enclosure).

II. CONSENT AGENDA

These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.

1. Review and consider approval of Minutes from the November 13, 2023 Special Meeting and Minutes from the November 13, 2023 Annual Meeting (enclosures).
2. Consider approval and/or ratify claims totaling \$600,876.73 (enclosure).
3. Ratify approval of Amended and Restated Rules Related to Requests for Inspection of Public Records dated February 5, 2024 (enclosure).
4. Consider approval, ratification and/or acknowledgement of the following Agreements for 2024-2025 services:

a. **ADVANTAGE SECURITY, INC.:** Approval of 2025 Security Services Contract with Advantage Security, LLC (enclosure).

b. **BAILEY TREE LLC:**

Approval of First Amendment to the Tree Maintenance Task Order Services Contract with Bailey Tree LLC to extend the Contract to a new termination date of December 31, 2025 (enclosure).

Approval of Task Order No. 2 under the Tree Maintenance Task Order Services Contract with Bailey Tree LLC for tree removal and tree and shrub maintenance for an amount not to exceed \$3,005.00 (enclosure).

c. **BRIGHTVIEW LANDSCAPE SERVICES, INC.:**

Approval of Landscaping Services Contract with Brightview Landscape Services, Inc. for 2025 landscaping maintenance (enclosure).

Ratify approval of Additional Services Authorization under the Landscaping Services Contract with Brightview Landscape Services, Inc. for removal of grasses and installing plants in an amount \$5,850.00 (enclosure).

Ratify approval of proposal for tree and shrub removals and replacements with Brightview Landscape Services, Inc. in the amount of \$4,950.00 (enclosure).

Ratify approval of proposal for 2024 tree care with Brightview Landscape Services, Inc. in the amount of \$2,300.00 (enclosure).

d. **BRISTOL BOTANICS, INC.:** Ratify approval of Work Order Contract with Bristol Botanics, Inc. for 2024-2025 exterior holiday décor in the amount of \$11,005.00 (enclosure).

e. **C&L WATER SOLUTIONS, INC.:**

Ratify approval of Assignment and Novation of Storm Water Maintenance Task Order Services Contract with C&L Water Solutions, Inc. to Insituform Technologies, LLC (enclosure).

Ratify approval of Assignment Consent with C&L Water Solutions, Inc. accepting assignment to Insituform Technologies, LLC (enclosure).

- f. **CDR CONSTRUCTION LLC:** Approval of Fourth Amendment to General Maintenance Services Contract with CDR Construction LLC for 2025 services (enclosure).
- g. **EJCM, LLC:** Ratify approval of License Agreement with EJCM, LLC (enclosure).
- h. **FLINTCO, LLC:** Ratify approval of License Agreement with Flintco, LLC (enclosure).
- i. **INSITUFORM TECHNOLOGIES, LLC:** Approval of Task Order Services Contract for storm water maintenance with Insituform Technologies, LLC (enclosure).
- j. **REIDY METAL SERVICES, INC.:** Approval of Work Order Contract for 2025 Quarterly Maintenance Program with Reidy Metal Services, Inc. for refinishing and maintaining architectural metals (enclosure).
- k. **ROTH PROPERTY MAINTENANCE, LLC:** Approval of 2025 Janitorial Services Contract with Roth Property Maintenance, LLC, effective January 1, 2025 (enclosure).
- l. **SNOW MANAGEMENT SERVICES, LLC:** Ratify approval of Snow Management Services Contract with Snow Management Services, LLC for 2024/2025 snow removal services (enclosure).
- m. **TRYG GROUP, LLC:**
Approval of Work Order Contract with Tryg Group, LLC for 2025 HVAC maintenance (enclosure).

Ratify approval of proposal from Tryg Group for RTU Deficiency Repairs in the amount of \$749.00 (enclosure).
- n. **ORKIN PEST CONTROL:**
Acknowledge Orkin Pest Control services for 2025.
- o. **SCHINDLER ELEVATOR CORPORATION:**
Approval of Service Agreement with Schindler Elevator Corporation for 2025 elevator maintenance (monthly mechanical checks) (enclosure).

III. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial statements and Schedule of Cash Position updated as of October 25, 2024 (enclosure).
- B. Ratify appointment of District Accountant to prepare 2025 budget.
- C. Conduct Public Hearing to consider amendment of the 2024 Budget.
 - 1. Public Comment Period.
 - 2. Consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget.
 - 1. Public Comment Period.
 - 2. Consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Set Mill Levies (enclosure).
- E. Authorize Board member to sign DLG-70 Certification of Tax Levies certification.
- F. Consider approval/ratification of 2023 audit (enclosure).
- G. Consider appointment of District Accountant to prepare 2026 Budget.
- H. Discuss statutory requirements for an audit. Consider approving audit engagement with Wipfli, LLP for 2024 audit services and authorize its submittal.

IV. LEGAL MATTERS

- A. Consider adoption of Annual Resolution (enclosure).
 - 1. Election of Officers.
 - 2. Set meeting date(s) for 2025.
- B. 2024 Legislative Memorandum (enclosure).
- C. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. **WEBSITE:**
 - Ratify appointment of CliftonLarsonAllen LLP as Website Compliance Officer.
 - Ratify approval of all statutorily requirement documents to be posted on the website; ratify approval of additional documents to be posted on the website to include approved minutes.
 - Ratify approval of Work Order Contract with NetCentric Technologies, Inc. d/b/a/ Allyant and/or CommonLook for website remediation services in the amount of \$1,053.15 (enclosure).
 - Discuss Memorandum re HB 21-1110 and Rules Establishing Technology Accessibility Standards (enclosure).

Consider ratification of Resolution Adopting Technology Accessibility Statement and posting on the website (enclosure).

Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosures).

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no more meetings scheduled in 2024.

Colorado Community Media
750 W. Hampden Ave. Suite 225
Englewood, CO 80110

Lincoln Station Metro Dist (ISP) **
c/o Icenogle | Seaver | Pogue
4725 South Monaco St., Suite 360
Denver CO 80327

Public Notice

**NOTICE AS TO PROPOSED
AMENDED 2024 BUDGET
AND HEARING LINCOLN STATION
METROPOLITAN DISTRICT**

NOTICE IS HEREBY GIVEN that a proposed amended budget will be submitted to the LINCOLN STATION METROPOLITAN DISTRICT (the "District") for the year of 2024. A copy of such proposed amended budget has been filed in the office of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 300, Greenwood Village, Colorado, where same is open for public inspection. Such proposed amended budget will be considered at a hearing at the meeting of the District to be held at 11:00 A.M., on Monday, November 11, 2024.

The location and additional information regarding the meeting will be available on the meeting notice posted on the District's website at <https://www.lincolnstationmd.com/> at least 24-hours in advance of the meeting.

Any interested elector within the District may inspect the proposed amended budget and file or register any objections at any time prior to the final adoption of the amended 2024 budget.

**BY ORDER OF THE
BOARD OF DIRECTORS OF THE DISTRICT:**

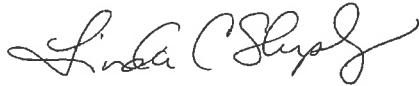
By: /s/ ICENOGLLE | SEAVER | POGUE
A Professional Corporation

Legal Notice No. 947861
First Publication: October 31, 2024
Last Publication: October 31, 2024
Publisher: Douglas County News-Press

**AFFIDAVIT OF
PUBLICATION**

State of Colorado }
County of Douglas } ss

This Affidavit of Publication for the Douglas County News Press, a weekly newspaper, printed and published for the County of Douglas, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 10/31/2024, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



For the Douglas County News-Press

State of Colorado }
County of Arapahoe } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Linda Shapley, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 10/31/2024. Linda Shapley has verified to me that she has adopted an electronic signature to function as her signature on this document.

20134029363-353364
Jean Schaffer
Notary Public
My commission ends January 16, 2028



NOTICE AS TO PROPOSED AMENDED 2024 BUDGET AND HEARING LINCOLN STATION METROPOLITAN DISTRICT

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**BY ORDER OF THE
BOARD OF DIRECTORS OF THE DISTRICT:**

By: /s/ ICENOGLE | SEAVER | POGUE
A Professional Corporation

Publish In: *Douglas County News-Press*
Publish On: Thursday, October 31, 2024

Certificate Of Completion

Envelope Id: 0A08E48CDBD64AAD834E6A40B79CB04B	Status: Completed
Subject: Complete with Docusign: RESO - Lincoln Station MD - Amend 2024 Budget (exec copy).pdf	
Client Name: Lincoln Station MD	
Client Number: A521783	
Source Envelope:	
Document Pages: 11	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Cindy Jenkins
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Cindy.Jenkins@claconnect.com
	IP Address: 24.8.151.48

Record Tracking

Status: Original	Holder: Cindy Jenkins	Location: DocuSign
11/26/2024 10:34:02 AM	Cindy.Jenkins@claconnect.com	

Signer Events

Nate Melchior
 nmelchior@dunton-commercial.com
 Board Member
 Dunton Holding IV LLC
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 3ACEDC769E4A496...
 Signature Adoption: Pre-selected Style
 Using IP Address: 67.190.26.152

Timestamp

Sent: 11/26/2024 10:37:01 AM
 Viewed: 11/26/2024 10:43:45 AM
 Signed: 11/26/2024 10:44:03 AM

Electronic Record and Signature Disclosure:
 Accepted: 11/26/2024 10:43:45 AM
 ID: f6eefcec-35dd-4d95-bb24-4b4bdb5bd2bf

Jeremy Bayens
 Jeremy.Bayens@centurycommunities.com
 Board Member
 Security Level: Email, Account Authentication (None)

Signed by:

 9F35506F44F3403...
 Signature Adoption: Pre-selected Style
 Using IP Address: 4.14.122.66

Sent: 11/26/2024 10:44:06 AM
 Viewed: 11/26/2024 10:51:40 AM
 Signed: 11/26/2024 10:51:51 AM

Electronic Record and Signature Disclosure:
 Accepted: 11/26/2024 10:51:40 AM
 ID: c36b05e2-856a-42a2-adb1-e61f716dc6ed

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/26/2024 10:37:01 AM
Certified Delivered	Security Checked	11/26/2024 10:51:40 AM
Signing Complete	Security Checked	11/26/2024 10:51:51 AM
Completed	Security Checked	11/26/2024 10:51:51 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.